



# Wickham Skeith Parish Council

1st March 2020

Members of Wickham Skeith Parish Council are hereby summoned to attend the next meeting of the Council, to be held at the **Village Hall on Monday, 9th March 2020 at 8.00 pm**. The public and press are hereby notified of the meeting and are invited to attend.

The Council, members of the public and press may record/film/photograph or broadcast this meeting, when the press and public are not lawfully excluded. Any member of the public who attends this meeting and objects to being filmed should advise the Clerk of the Council who will request they are not included within the filming. At item 4, the public will be invited to give their views/questions to the Parish Council on issues on the agenda, or raise issues for inclusion at future meetings. This item will be generally limited to 15 mins. duration and will be followed by any County/District Councillors' or Police reports.

Signed

Huw Roberts  
Proper Officer

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## AGENDA

1. Chairman's Welcome (to include apologies and approval of absences)
2.
  - a). To receive members' Declarations of Interest on Agenda items
  - b). To consider requests for dispensations.
3. To resolve that the minutes of the meetings of the Council held on 13th January 2020 and 7<sup>th</sup> February 2020 are accurate.
4. Village Forum: an opportunity for the public to raise any relevant issues to the Council.
5. To receive reports from County and District Councillors, Police, Parish Clerk and Parish Councillors:
  - 5.1. SCC: Cllr Stringer
  - 5.2. MSDC: Cllr Warboys
  - 5.3. Suffolk Police
  - 5.4. Parish Clerk
  - 5.5. Parish Councillors, including:
    - 5.5.1. Community Speed Watch
    - 5.5.2. General Data Protection Regulation – including an update on recent GDPR training.
    - 5.5.3. Community Emergency Plan – including a review of updated plan.
    - 5.5.4. To consider and approve the allocation of Councillor Topics.
6. Correspondence Received
7. Finance:
  - 7.1. To receive report from the RFO on the financial position as at 29th February 2020
  - 7.2. Internal Accounts and Audit Control Review: Council to consider options for an Internal Auditor, and to agree to submit the Certification of Exemption for External Audit.
  - 7.3. To review the level of Fidelity Guarantee insurance
  - 7.4. To review the Risk Assessment
  - 7.5. Financial Regulations: to review and approve the Council's Financial Regulations
8. Planning Matters: to consider planning applications and note planning decisions received:
  - 8.1 Planning application: DC/20/00849  
Proposal: Submission of details under Outline Planning Permission DC/19/04388: Access, Appearance, Landscaping, Layout and Scale for erection of 2no. detached dwellings.  
Location: Land Adjacent To Bumbledown, Grange Road, Wickham Skeith, IP23 8NF

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**Clerk:** Huw Roberts, 3 Castle Road, Hadleigh, Suffolk, IP7 6JH T: 0777 180 8677  
E: [wickhamskeithpc@hotmail.com](mailto:wickhamskeithpc@hotmail.com) W: <http://wickhamskeith.suffolk.cloud>

**Parish Council:** **Chair:** Tim Thorogood 01449 766757 **Vice Chair:** Harriet Bowes 01449 766708 **Parish Councillors:** Kevin Knights 01449 767708, Michael Blair 01449 766640, Margarita Freeman 01449 767009, Richard Palmer 01449 766484



8.2 Planning application: DC/20/00848

Proposal: Submission of details under Outline Planning Permission DC/19/04389 - Access, Appearance, Landscaping, Layout and Scale for erection of 2no. dwellings

Location: Land Opposite Nos 14 To 17, Grange Road, Wickham Skeith, IP23 8NF

9. Casual Vacancy: to consider options for co-opting a new member to fill the casual vacancy.
10. Standing Orders: to review and approve the Council's Standing Orders.
11. Reminder of Register of Interests: a reminder to Councillors to review and update their Register of Interests if necessary.
12. Village Green:
  - 12.1. Working Parties
  - 12.2. Grimmer Fishing
13. Matters for next agenda
14. Next Meeting: Monday, 11th May 2020. This will include the annual Council meeting and the Annual Town meeting.

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