



# Wickham Skeith Parish Council

1<sup>st</sup> November 2020

Members of Wickham Skeith Parish Council are hereby summoned to attend the next meeting of the Council, to be held **by video conference call on Monday, 9th November 2020 at 8.00 pm**. The public and press are hereby notified of the meeting and are invited to dial in to the meeting.

Joining instructions: go to: <https://us04web.zoom.us/j/3186857289> Meeting ID: 318 685 7289 Passcode: WSPC2020! Email the Clerk at [wickhamskeithpc@hotmail.com](mailto:wickhamskeithpc@hotmail.com) if you have queries about how to join the meeting.

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came in to force on 4 April. Broadly speaking, the 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. They also remove the requirement to hold an annual meeting.

The Council, members of the public and press may record/film/photograph or broadcast this meeting, when the press and public are not lawfully excluded. At the Village Forum agenda item, the public will be invited to give their views/questions to the Parish Council on issues on the agenda, or raise issues for inclusion at future meetings. This item will be generally limited to 15 mins. duration and will be followed by any County/District Councillors' or Police reports.

Signed

Huw Roberts  
Proper Officer

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## AGENDA

1. Chairman's Welcome (to include apologies and approval of absences)
  - 1.1 To note the signing of Cllr Rowe's Declaration of Acceptance of Office
  - 1.2 To welcome Cllr Rowe to the Council
2.
  - a). To receive members' Declarations of Interest on Agenda items
  - b). To consider requests for dispensations.
3. To resolve that the minutes of the meetings of the Council held on 14th September 2020 are accurate.
4. Village Forum: an opportunity for the public to raise any relevant issues to the Council.
5. To receive reports from County and District Councillors, Police, Parish Clerk and Parish Councillors:
  - 5.1. SCC: Cllr Stringer
  - 5.2. MSDC: Cllr Warboys
  - 5.3. Suffolk Police
  - 5.4. Parish Clerk
    - 5.4.1. Update on actions from the last meeting, and to consider any actions arising
  - 5.5. Parish Councillors, including:
    - 5.5.1. Community Speed Watch
    - 5.5.2. General Data Protection Regulation
    - 5.5.3. Community Emergency Plan, including Covid-19 emergency
    - 5.5.4. Defibrillator
6. Correspondence Received

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**Clerk:** Huw Roberts, 3 Castle Road, Hadleigh, Suffolk, IP7 6JH T: 0777 180 8677  
E: [wickhamskeithpc@hotmail.com](mailto:wickhamskeithpc@hotmail.com) W: <http://wickhamskeith.suffolk.cloud>

**Parish Council:** **Chair:** Tim Thorogood 01449 766757 **Parish Councillors:** Kevin Knights 01449 767708, Michael Blair 01449 766640, Margarita Freeman 01449 767009, Richard Palmer 01449 766484



7. Finance:
  - 7.1. Financial position as of 31<sup>st</sup> October 2020
  - 7.2. RFO update, including consideration and approval of Asset Register.
  - 7.3. Budget for FY2021/22
  - 7.4. Invoices for Approval
  
8. Planning Matters: to consider planning applications and note planning decisions received.
  - 8.1 To note the application for planning permission: DC/20/03215. Erection of two storey rear extension. Location: 4 Grange Road, Wickham Skeith, Eye, Suffolk IP23 8NE. (Comments deadline was 19th October 2020.)
  
  - 8.2 To note the planning decision: DC/20/03609. Notification of Works to Trees in a Conservation Area - Pollard 1no. Willow tree to 5-10m Jacks Barn, The Green, Wickham Skeith, Eye Suffolk IP23 8LX.
  
9. Working Parties:
  - 9.1. Village Green
  - 9.2. Grimmer Fishing
  
10. To consider the adoption of the proposed policies:
  - 10.1. Financial Regulations
  - 10.2. Publication Scheme
  - 10.3. Code of Conduct
  - 10.4. Website Accessibility Statement
  
11. Matters for next agenda
  
12. Next Meeting: Monday, 11th January 2020.

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