



# Wickham Skeith Parish Council

23<sup>rd</sup> April 2021

**Annual Parish Meeting:** I hereby give notice that the annual meeting of the parish will be held on **Wednesday, 5th May 2021 at 8.00 pm, by videoconference**. The public and press are invited to attend.

To join, use this link:

<https://us04web.zoom.us/j/3840382653?pwd=UE1POTZwRngyTWwwMm9sM05XYm9kUT09>

Email the Clerk at [wickhamskeithpc@hotmail.com](mailto:wickhamskeithpc@hotmail.com) if you have queries about how to join the meeting.

The meeting will be immediately followed by:

**Annual Parish Council Meeting:** Members of Wickham Skeith Parish Council are hereby summoned to attend the annual meeting of the Council, to be held **on Wednesday, 5th May 2021 at 8.30 pm, by videoconference**. The public and press are hereby notified of the meeting and are invited to dial in to the meeting.

Joining instructions are the same as for the Annual Parish Meeting (above).

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4 April. Broadly speaking, the 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until 7<sup>th</sup> May 2021.

The Council, members of the public and press may record/film/photograph or broadcast this meeting, when the press and public are not lawfully excluded. At the Village Forum agenda item, the public will be invited to give their views/questions to the Parish Council on issues on the agenda, or raise issues for inclusion at future meetings. This item will be generally limited to 15 mins.

Signed

Huw Roberts  
Proper Officer

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## Annual Parish Meeting AGENDA

1. Chair's Welcome (to include apologies for absence)
2. To confirm minutes of meeting held 7th May 2019
3. Village Forum: An opportunity for the public to raise any relevant issues to the Council
4. Reports:
  - 4.1. Chair's Report
  - 4.2. Village Groups
5. Next Meeting: 9th May 2022

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**Clerk:** Huw Roberts, 3 Castle Road, Hadleigh, Suffolk, IP7 6JH T: 0777 180 8677  
E: [wickhamskeithpc@hotmail.com](mailto:wickhamskeithpc@hotmail.com) W: <http://wickhamskeith.suffolk.cloud>

**Parish Council:** **Chair:** Tim Thorogood 01449 766757 **Parish Councillors:** Kevin Knights 01449 767708, Tom Rowe 0207 4578711, Richard Palmer 01449 766484



# Annual Parish Council Meeting (AGM)

## AGENDA

- 1 Election of Chair
- 2 Election of Officers
- 3
  - a). To receive members' Declarations of Interest on Agenda items
  - b). To consider requests for dispensations.
- 4 To resolve that the minutes of the meeting of the Council held on 8th March 2021 are accurate.
- 5 Village Forum: an opportunity for the public to raise any relevant issues to the Council.
- 6 To receive reports from County and District Councillors, Police, Parish Clerk and Parish Councillors:
  - 6.1 SCC: Cllr Stringer
  - 6.2 MSDC: Cllr Warboys
  - 6.3 Parish Clerk (including Police report)
  - 6.4 Parish Councillors, including:
    - i. Community Speed Watch
    - ii. General Data Protection Regulation
    - iii. Community Emergency Plan, including Covid-19 emergency
    - iv. Defibrillator
- 7 Correspondence Received
- 8 Finance
  - 8.1 RFO's report
  - 8.2 Internal Accounts Audit & Control Review 2020/21
  - 8.3 Annual Governance Statement 2020/21
  - 8.4 Final Accounts Approval 2020/21
  - 8.5 Accounting Statements 2020/21
  - 8.6 Statement of Account as of 30<sup>th</sup> April 2021
  - 8.7 Invoices for Approval
- 9 Planning Matters: to consider planning applications and note planning decisions received.
- 10 Working Parties:
  - 10.1 Village Green
  - 10.2 Grimmer Fishing
- 11 Councillor vacancies
- 12 Matters for next agenda
- 13 Next Meeting: July 12<sup>th</sup> 2021

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