

WICKHAM SKEITH PARISH COUNCIL

The Councillors of Wickham Skeith Parish Council are summoned to the Meeting of the Parish Council to be held at Wickham Skeith village hall, on Monday 11th September 2023 commencing at 7.30pm

AGENDA

1. To elect a Chairman
2. To receive apologies for absence and consider approval of absence
3. To receive Members' Declarations of Interest and requests for dispensation from Councillors
4. To Co-opt a Councillor
5. **Minutes of Meetings** to consider, approve and sign the Minutes of the Meeting on 15th May and 10th July 2023 as true and accurate records
6. To receive a report from the County Councillor, Cllr Andrew Stringer
7. To receive a report from the District Councillor, Cllr Rowland Warboys
8. **Public Forum** – questions and comments relating to business on this agenda. Any other matters should be reported to the Parish Council or Clerk at another time
9. **Planning Matters**
 - a. Mid Suffolk District Council have granted planning permission for Application Reference: DC/23/01725 Householder Application - Erection of single storey side and rear extension. Rose Cottage, The Broadway, Wickham Skeith
 - b. Mid Suffolk District Council have granted planning permission for Application for a Non-Material Amendment relating to DC/22/03882 - East elevation window modified to a door and kitchen window on West elevation removed with door re-positioned. Location: Walnut Farm, Daisy Green Lane, Wickham Skeith
 - c. Application for works to trees in a conservation area - DC/23/03750 Proposal: Notification for Works to trees in a Conservation Area - Fell 3 No. Ash (T1.T2 and T3)
Location: Skeith House, The Entry, Wickham Skeith
10. **Management of the Grimmer**
To discuss future management of the Grimmer
11. **Finance**
 - a. From the RFO Report authorise payments made since the last meeting and to be made; note income received since the last meeting; review the Reconciliation of Accounts against Bank Statement
 - b. To review and agree the internet provider at the village hall
 - c. To appoint the Responsible Finance Officer
 - d. To approve purchase of laptop for Parish Clerk
 - e. To review and approve the insurance renewal
 - f. To appoint the Internal Auditor for 2023-24
12. **Community Infrastructure Levy Working Group:** Report from the working party
13. **Standing Orders** – to review and approve the Standing Orders
14. **Financial regulations** – to review and approve the Financial Regulations
15. **Village Calendar** – should one be produced
16. **Village Litter Pick** – to discuss arrangements
17. **Reports from Councillors** – items for discussion for future agendas

18. Date of next meeting – to be agreed

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

A handwritten signature in black ink, appearing to read 'L Rogers', is positioned below the public welcome message.

Lucinda Rogers -Clerk to the Council wickhamskeithpc@hotmail.com Tel: 01449 677882
5.9.2023