



# Wickham Skeith Parish Council

## MINUTES of PARISH COUNCIL MEETING held **MONDAY, 9 NOVEMBER 2015** at **WICKHAM SKEITH VILLAGE HALL**

Present: Cllrs M Appleby, N Merriam, B Kemp, B Bloor, K Knight, H Bowes, P Wright, T Goodacre (Clerk), and 8 members of the public

Apologies: Accepted from Cllr Stringer (MSDC and SCC) and Suffolk Police

1. Chairman's Welcome: The Chairman opened the meeting, welcoming everyone in attendance.
2. Declaration of Interest: Cllr Kemp declared a non-pecuniary interest for Item 8.3.
3. Minutes of Meeting held 14 September 2015: The Minutes were approved by all Councillors and signed by the Chair.
4. Village Forum: No items raised.
5. Reports:
  - 5.1. SCC: Cllr Stringer – Report received and read by Chair
    - Winter Highways Team: Suffolk Highways Team will continue to closely monitor weather conditions to ensure safety of public on Suffolk's highways/byways. Showcase video can be viewed on Council's YouTube channel. Follow Suffolk Highways on Twitter@[suff\\_highways](#) or, for more information, visit [www.suffolk.gov.uk/gritting](http://www.suffolk.gov.uk/gritting).
    - Suffolk Devolution: Second pre-challenge session held in October for Suffolk/Norfolk devolution proposals with aim to build economic strengths and address low wages/skills and under-delivery of housing. Proposal document delivered to Government on 4<sup>th</sup> November with further changes expected prior to Comprehensive Spending Review on 25<sup>th</sup> November 2015.
  - 5.2. MSDC: Cllr Stringer – Report received and read by Parish Clerk
    - Locality Budget: MSDC officially launched details of one-off Locality Budget. Bids to be collated in January 2016 with allocation in February 2016. Clerk to advise – see Items 5.4 and 10.
    - Housing Development Proposals: Following announcement that MSDC no longer have 5-year land supply, increasing numbers of housing applications received, which now fall under National Planning Policy Framework for consideration.
    - Gypsy & Traveller Steering Group: Group has now been reformed to include representation from all parties and Cllr Stringer now has a place, which is timely as new "call for sites" for transit provision has just been re-launched by SCC.
  - 5.3. Suffolk Police: Report received and read by Parish Clerk
    - Reported Crimes: There have been two crimes in the village since last report; theft of tools/lawnmower from outbuildings and theft of trailer. (Other minor incidents were mentioned by those in attendance.)
    - SNT priorities: Youth Engagement - to reduce crime, anti-social behaviour, instances of young people becoming victims of crime or sustaining life changing/life threatening injuries; SNT officers to conduct high visibility patrols of MS Central Policing Area and facilitating variety of activities for young people during school holidays; During Autumn Term, SNT officers to undertake work with primary and secondary schools, addressing internet/social media use and road safety; SNT officers will also be undertaking educational visits into schools, addressing ASB in relation to Halloween and Guy Fawkes Night, and also liaising with local retailers regarding crime reduction measures in lead up to both nights.
      - 5.3.1 Suffolk Constabulary have written advising that, following review of local policing in Suffolk to achieve savings and ensuring effective deployment of resources, Police Officer attendance at local meeting such as Parish Council Meetings is under review. Local teams will continue to provide written reports until the Constabulary's new website goes live in 2016.
      - 5.3.2 Suffolk Local Policing Information Evening: Invitation received to attend event on 10 December 2015 in Ipswich, where changes Suffolk Constabulary will be making in order to meet future demand, whilst making cuts placed by Government Spending Review will be explained.
  - 5.4. Parish Clerk:
    - Sign Post: The broken signpost at junction of Broadway/Wickham Road has now been replaced.
    - Website Training: S McKie attended Onesuffolk Website Training Course on 6 November 2015 to aid in administration of village website. It was agreed that cost of course would be paid for by Parish Council. Clerk to advise S McKie.
    - Emergency Plan Review: It was agreed that Cllr Merriam and Parish Clerk would carry out annual review.
    - First Aid: Parish Clerk attended CPR and Defibrillator training on 30 September 2015 at Thornham Magna. Funding is no longer available for the installation of defibrillators but it was agreed that this could be raised with Cllr Stringer for possible Locality Budget consideration. Clerk to follow up.

- 5.5. Parish Councillors:
- Grange Road: The Chair advised that she had written to Orwell Housing following complaints from residents that the leaves being cleared on Grange Road had been blown into the ditch.
  - HM The Queen's 90th Birthday: Cllr Knights enquired if there had been any correspondence regarding planned celebrations to commemorate the occasion. Clerk to make enquiries.
6. Correspondence Received: All correspondence which has not been circulated via email is included within Agenda Items or in Circulation File.
7. Finance:
- 7.1. The accounts as at 31 October 2015 were presented by Cllr Kemp and showed a balance of £3,664.12.
- 7.2. The following invoices was authorised for payment:
- |                                 |        |
|---------------------------------|--------|
| Village Hall Hire – Sep Meeting | £7.50  |
| Parish Clerk Expenses           | £72.00 |
- 7.3. Parish Precept: Cllr Kemp presented projected budgets for 2015/16 and 2016/17, proposing that the Precept could continue to be maintained at £2,200. It was agreed to finalise at January meeting.
8. Planning Matters:
- 8.1. Application No 3180/15: Allfield Farm, Daisy Green Lane – Application for installation of ground mounted photovoltaic panels land adjoining Allfield Farm. MSDC have advised that Defined Red Line Plan has been approved and permission has been granted.
- 8.2. Application No: 3628/15 124 The Green – Application for tree works. The Parish Council had not raised any objections to this application, although concern was raised during meeting regarding site.
- 8.3. Application No 3602/15: Summerseat, The Street – Application for the erection of two bay cartlodge and erection of greenhouse. Clerk to advise that the Parish Council have no objections.
9. Village Green/Working Party: Cllrs Merriam and Knight had assessed the work required and put forward their suggestions. It was agreed to keep residents informed of any proposed work, with dates for working parties to be agreed.
10. Locality Budget: Cllr Merriam, in liaison with Village Hall Committee, would like to propose funding be given consideration for the replacement of new range/cooker in the kitchen. Clerk to liaise initially with Cllr Stringer.
11. Matters for next Agenda and Any Other Business: Emergency Plan, Locality Budget, Village Green/Grimmer Working Party, Parish Precept.
12. Next Meeting: 11 January 2016

Meeting closed at 9.10 pm

Signed: .....  
Chair

Date: .....

### Wickham Skeith Parish Council

<b>Chair:</b>	Melinda Appleby	01449 766879	<b>Parish Councillors:</b>	Kevin Knights	01449 767708
<b>Treasurer:</b>	Barry Kemp	01449 766813		Brian Bloor	01449 766633
<b>Vice Chair:</b>	Nigel Merriam	01449 766222		Harriet Bowes	01449 766708
<b>Parish Clerk:</b>	Tara Goodacre	01449 768696		Paul Wright	07921 292233