



# Wickham Skeith Parish Council

## MINUTES of EXTRAORDINARY PARISH COUNCIL MEETING held THURSDAY, 2 JUNE 2016 at WICKHAM SKEITH VILLAGE HALL

Present: Cllrs P Wright (Chairman), N Merriam, B Kemp, B Bloor, H Bowes, M Blair, T Goodacre (Clerk)

Apologies: Accepted from Cllr Knights

1. Chairman's Welcome: The Chairman opened the meeting, thanking those present for attending.
2. Declaration of Interest: None Received.
3. Finance: Cllr Kemp advised that, in order to comply with new guidance on Governance and Accountability for Smaller Authorities in England, this Extraordinary Meeting was to resolve preparation of the 2015/16 statutory annual accounts.
  - 3.1. 2015/16 Accounting Statement: Cllr Kemp presented the 2015/16 Accounting Statement, proposing adoption. All Councillors agreed to adopt the Accounting Statement, which was then signed by the Chairman.
  - 3.2. 2015/16 Accounts: Cllr Kemp presented the 2015/16 Accounts and proposed adoption, which was seconded by N Merriam, and agreed for adoption by all Councillors.
  - 3.3. Asset Register: Cllr Kemp presented the Asset Register and, based upon the description of Section 2, Item 9 of the 2015/16 Accounting Statement, it was agreed to retain the Village Sign and Plinth on the Asset Register at the original value of £1,540.
  - 3.4. Invoice for Payment: The following invoice was agreed for payment: Tower Mint Ltd (HM the Queen's 90<sup>th</sup> Birthday Commemorative Medal) @ £128.40 inc VAT.
4. Allocation of Parish Councillor Topics: The Allocation of Topics to Parish Councillors as at July 2015 was reviewed and the revised edition will be circulated and made available on the village website.
5. Matters for next Agenda and Any Other Business: Village Green Working Party, Broadband for Village Hall. The Clerk was asked to write and thank M Downard for kindly flailing the junction of Broadway/Wickham Road and to request for next year's quotation to include further flailing around the village.
6. Next Meeting: 11 July 2016

Meeting closed at 8.35 pm

Signed: .....  
Chairman

Date: .....