



Wickham Skeith Parish Council

MINUTES of EXTRAORDINARY PARISH COUNCIL MEETING held **MONDAY, 14 AUGUST 2017** at **WICKHAM SKEITH VILLAGE HALL**

Present: Cllrs P Wright (Chair), N Merriam, B Kemp, H Bowes, M Blair, T Thorogood, T Goodacre (Clerk) and 2 members of the public

Apologies: Accepted from Cllr K Knights

1. Chair's Welcome: The Chair opened the meeting, welcoming everyone in attendance.
2. Declaration of Interest: None received.
3. Working Party Update
 - 3.1. Community Speed Watch (Cllrs Knights and Merriam): Potential sites for Speed Indicator Device (SID) had been identified by Cllr Knights and circulated to Councillors. Cllr Merriam presented their findings, with the 3 most obvious sites being Wickham Road (Finningham), Wickham Road (Thornham Magna) and Grange Road. All Councillors were in favour of providing a Speed Indicator Device and it was agreed that Cllr Merriam would complete the Site Suitability Checklists for the sites identified, which would then be forwarded to Cllr Stringer for consideration.
 - 3.2. Defibrillator (Cllrs Blair and Wright (Chair)): Cllr Blair presented findings of providing a defibrillator - approximately £1,200 ex VAT for an approved model, however, there are other factors to consider such as fitting, installation, maintenance and governance of the equipment. Much discussion took place on the obvious benefits of providing a defibrillator and also of the location, lifespan, maintenance, training etc that would be involved. It was agreed to liaise further with Cllr Stringer on what options were available to the village regarding funding opportunities for such an installation.
 - 3.3. Transparency Funds (Cllr Kemp and Parish Clerk): Following receipt of Transparency Funds from SALC, quotations for computers, printer/scanner, software were obtained by Parish Clerk. It was agreed to purchase the following from 121 Computers: Lenovo B50-50 @ £429 inc VAT, Home Business Edition Software @ £189.99 inc VAT, Brother J4120DW Printer @ £79.99 inc VAT. (The Training Budget for £200 ex VAT has partly already been allocated: SuffolkCloud £100 - Inv No 27080C - Support and hosting of website from 01.04.17-31.03.18).
4. Locality Funding: MSDC are inviting applications prior to 30.09.17 and the provision of Projector Equipment for the Village Hall is being proposed. Cllr Knights had kindly circulated quotations from Proactive Learning Ltd which were evaluated by Councillors. It was agreed to submit application together with quotations for Casio Projector/Cabinet Housing (£3,995) and Clevertouch Touchscreen (£2,695), together with summary of Village Hall refurbishment.
5. Matters for next Agenda and Any Other Business: Cllr Kemp advised that, under Automatic Enrolment Regulations, Declaration to Pensions Regulator had been made on behalf of Parish Council, following Parish Clerk's confirmation that workplace pension arrangements were not required. The Regulator has confirmed receipt of Declaration.
6. Next Meeting: 11 September 2017

Meeting closed at 9.18 pm

Signed:
Chair

Date:

Wickham Skeith Parish Council

Chair:	Paul Wright	07921 292233	Parish Councillors:	Kevin Knights	01449 767708
Vice Chair:	Nigel Merriam	01449 766222		Harriet Bowes	01449 766708
Treasurer:	Barry Kemp	01449 766813		Michael Blair	01449 766640
Parish Clerk:	Tara Goodacre	01449 768696		Tim Thorogood	01449 766757