



# Wickham Skeith Parish Council

## MINUTES of PARISH COUNCIL MEETING held MONDAY, 8 JULY 2019 at WICKHAM SKEITH VILLAGE HALL

Present: Cllrs T Thorogood (Chair), H Bowes (Vice-Chair), B Kemp (Treasurer), M Freeman, M Blair, R Palmer, T Goodacre (Clerk), Cllr Stringer (SCC), Cllr Warboys (MSDC) and 8 members of public

Apologies: Accepted from Cllr Knights

1. Chair's Welcome: The Chair opened the meeting, welcoming those in attendance.
2. Declaration of Interest: None received.
3. Minutes of Meeting: Minutes of Meeting held 13 May 2019 were approved by all Councillors and signed by the Chair.
4. Village Forum: No items raised.
5. Reports:
  - 5.1. Cllr Stringer (SCC):
    - Bus Routes: SCC announces funding cuts to subsidised bus routes. For details on routes affected visit <http://www.suffolkonboard.com/>.
    - Upper Orwell Crossings Project: Final costs of abandoned project released showing SCC spent £8.1m (of which, £4m consultant fees), before deciding not to build the Crossings.
    - Suffolk Energy Gateway: Department of Transport refuses funding for four village bypass.
    - Ipswich Northern Route: Members of public invited to comment on proposals. Cllr Stringer highlighted impact proposals could have and urges residents to visit <https://ipswichnorthernroute.org.uk/>,  
Pot Holes: The Chair queried action of pot holes on Clay Street.
  - 5.2. Cllr Warboys (MSDC):
    - Joint Local Plan: Draft plan being published during July for consultation – visit <https://www.midsuffolk.gov.uk/planning/planning-policy/new-joint-local-plan/>.
    - Locality Budget: £7,350 available for allocation to community projects/groups within Gislingham Ward.
    - Housing: As part of Government's Housing Reform, Housing Delivery Test introduced to monitor housing within local areas (as currently only meeting 81% of target).
    - Stowupland Neighbourhood Plan: Referendum held and plan now adopted as Planning Policy by MSDC.
    - CIFCO Ltd: New directors have joined CIFCO Ltd, property investment company for MSDC. Visit: <https://babberghmidsuffolk.moderngov.co.uk/documents/s10822/2018%2006%2028%20Final%20CIFCO%20OS%20Report%20May%2018%20v4.pdf>.
    - Ipswich Northern Route: Cllr Warboys also recommended visiting <https://ipswichnorthernroute.org.uk/>.
    - Rights of Way Improvement Plan (ROWIP): Public questionnaire available online – please visit [www.suffolk.gov.uk/rowip](http://www.suffolk.gov.uk/rowip).
  - 5.3. Suffolk Police (via Parish Clerk): No crimes reported since April 2019 on website.
  - 5.4. Parish Clerk:
    - Pot Holes: Repairs to road surrounding Village Green/Grimmer have now been completed.
    - Resignation: Notice of resignation has been received from Parish Clerk. It was agreed, with imminent Treasurer vacancy, the position of Parish Clerk/Responsible Finance Officer would be advertised.
  - 5.5. Parish Councillors:

Cllr Blair reiterated registering of septic tanks. Those concerned should contact DEFRA or visit [http://data.parliament.uk/DepositedPapers/Files/DEP2014-1375/SSD\\_Reforms.pdf](http://data.parliament.uk/DepositedPapers/Files/DEP2014-1375/SSD_Reforms.pdf).

    - 5.5.1. Community Speed Watch: SID data for May/June recorded top speed of 118 mph, 12 days with speeds over 70 mph, busiest day of 1,106 traffic movements. Rota required for SID action plan. Cllr Stringer advised that request for costing up 30 mph speed limit signs to be painted on roads had been submitted. Cllr Blair to investigate costings/options of second battery. Additional requirements for SID were considered as possibility for Locality Funding.
    - 5.5.2. GDPR: No update to report.
    - 5.5.3. Community Emergency Plan: Plan updated following Cllr Palmer's suggestions and revised edition being drafted for Parish Clerk to update.
    - 5.5.4. Defibrillator: Following recommendations circulated by Cllr Freeman, it was agreed to proceed with purchase of Defibrillator/Cabinet. Cllr Bowes to liaise with Village Hall Committee regarding electrical siting. J Harvey advised of next fundraising event: Afternoon Tea at 6 Kitchen Close on 14.07.19, 2 pm – 6.30 pm. Ring-fenced funds for Defibrillator currently consist of Grants £3,400, Village Fundraising £303, Book Sale £185. Possibility of purchasing 2 defibrillators considered, however, it was agreed to initially install one and then review.

6. Correspondence Received:
- Dove Lane: BMSDC have agreed to change road name due to emergency service issues. Road off from Broadway to The Street, opposite Dove House, will now be known as Dove Lane. New sign to be installed and Royal Mail to issue new postcode.
  - Roadside Verges: Verges and footpaths have recently been cut and concern raised as to whether this has been “over-zealous”. Councillors generally felt that issues of safety vs flora/fauna were being met, appreciating SCC’s schedule of cutting within the County.
  - Bin Collections: New recycling/household waste calendar changes collection day to Wednesdays, effective from 15.07.19.
  - Ipswich Northern Route: Residents are encouraged to visit <https://ipswichnorthernroute.org.uk/>.
- All other correspondence which has not been circulated via email included within Agenda or in Circulation File.
7. Finance
- 7.1. Accounts as at 30.06.19 presented by Cllr Kemp (Treasurer), showing balance of £7,698.85.
  - 7.2. Audit Update: Thanks were given to R Bassett for completing Internal Audit. Certificate of Exemption issued with audit documentation posted on Notice Board and website for public viewing.
  - 7.3. Potential Change of Insurer: CAS have advised of change of Policy, Parish Protect, confirming no penalty would apply for cancellation of existing Zurich Long Term Undertaking if cover switched to Royal and Sun Alliance Insurance Group. Renewal terms should be available for September meeting, when decision can be made.
  - 7.4. Forthcoming Vacancy of Treasurer: Position to be covered under new title of Parish Clerk/RFO (see Item 5.4)
  - 7.5. The following invoice was agreement for payment: Village Hall Hire (May) @ £12.00.
8. Planning Matters: DC/19/02223 – Land south of The Grange, Grange Road. Outline planning has been granted for the erection of 2 dwellings with garages and construction access.
9. Village Green:
- 9.1. Working Parties: No update.
  - 9.2. Grimmer Fishing: No update.
  - 9.3. Consideration of areas to be left uncut: Areas discussed, with consideration to be given to The Knoll, instead of Village Green.
10. Matters for next Agenda and Any Other Business: Parish Clerk/RFO Vacancy
11. Next Meeting: 9 September 2019

Meeting closed at 8.50 pm

Signed: .....  
Chair

Date: .....

**Wickham Skeith Parish Council**

<b>Chair:</b>	T Thorogood	01449 766757	<b>Parish Councillors:</b>	Kevin Knights	01449 767708
<b>Vice Chair:</b>	Harriet Bowes	01449 766708		Michael Blair	01449 766640
<b>Treasurer:</b>	Barry Kemp	01449 766813		Margarita Freeman	01449 767009
<b>Parish Clerk:</b>	Tara Goodacre	01449 768696		Richard Palmer	07376 142447