



Wickham Skeith Parish Council

MINUTES of PARISH COUNCIL MEETING held **MONDAY, 9 SEPTEMBER 2019** at **WICKHAM SKEITH VILLAGE HALL**

Present: Cllrs T Thorogood (Chair), H Bowes (Vice-Chair), B Kemp (Treasurer), M Freeman, M Blair, K Knights, T Goodacre (Clerk), Cllr Stringer (SCC – part of) and 7 members of public

Apologies: Accepted from Cllr Palmer, Noted from Cllr Warboys (MSDC)

1. Chair's Welcome: The Chair opened the meeting, welcoming those in attendance.
2. Declaration of Interest: None received.
3. Minutes of Meeting: Minutes of Meeting held 8 July 2019 were approved by all Councillors and signed by the Chair.
4. Village Forum: No items raised.
5. Reports:
 - 5.1. Cllr Stringer (SCC):
 - School Transport: Children still unsure about school transport arrangements. SCC's new Home to School Transport Policy sees children moving to a new school only receiving free transport to their nearest school and if more than 2 miles from their homes. All eligible parents were asked to opt-in and apply for transport; those not eligible for free transport were offered opportunity to buy a spare seat on SCC school buses.
 - Boundary Commission Review: SCC being reviewed to determine both the number of Councillors and Boundaries between divisions.
 - 5.2. Cllr Warboys (MSDC) – read by Cllr Stringer:
 - Joint Local Plan: July Consultation Document released. Visit [https:// www.midsuffolk.gov.uk/planning/planning-policy/new-joint-local-plan/](https://www.midsuffolk.gov.uk/planning/planning-policy/new-joint-local-plan/). – See also Item 6.
 - Community Infrastructure Levy: Government has abolished CIL123 List Regulation, replacing with new CIL Regulations as from 1.09.19. MSDC adopting new position statement to comply.
 - Waste Collections: Issues with new Waste Collection rounds introduced in July. In cases of missed bins, please contact Cllr Warboys on 07548 155779. For information about what to put in your recycling bin, visit <https://www.midsuffolk.gov.uk/assets/Waste-Services-Bins/Documents/guide-to-recycling-2019.pdf>.
 - Locality Budget: Bids for funding to be received by beginning of November for December deadline.
 - Five Year Land Supply: MSDC has 5.6-year land supply.
 - 5.3. Suffolk Police (via Parish Clerk): No crimes have been reported within the village, however, due to amount of thefts reported locally, police encourage residents to keep garages and outbuilding secure.
 - 5.4. Parish Clerk: All items raised within Agenda.
 - 5.5. Parish Councillors: No matters raised.
 - 5.5.1. Community Speed Watch: Rota to be arranged for SID (N Merriam and D Challinor volunteered to assist Councillors). Cllr Blair kindly sourced second battery to assist in length of time SID in operation. Discussion held regarding possible incorrect positioning of posts and the revision of SID parameters.
 - 5.5.2. GDPR: No update to report.
 - 5.5.3. Community Emergency Plan: No update to report.
 - 5.5.4. Defibrillator: Defibrillator/Cabinet installed at Village Hall on 30.08.19 and registered with Ambulance Service: Box No DFS-1K-4361. Training, public launch and CCTV were also discussed. Details of defibrillator/activation to be published in Newsletter. Thanks were given to Cllr Freeman and those involved with fund raising events within village.
6. Correspondence Received:
 - A140 Improvements: Construction/preparation works to start between now and March 2020. Main works to be March 2020 – September 2020.
 - Grit Bins: Suffolk Highways restocking for winter season.
 - Better Broadband for Suffolk: Currently 94% connectivity in county. For more information visit: <https://betterbroadbandsuffolk.com/>
 - Joint Local Plan: Second consultation launched inviting comments to be made by 4 pm on 30.09.19. Parish Clerk to draft response for points initially submitted and not included within July's draft plan for submission.All other correspondence which has not been circulated via email included within Agenda or in Circulation File.

7. Finance

- 7.1. Accounts as at 31.08.19 presented by Cllr Kemp (Treasurer), showing balance of £6,294.19.
- 7.2. Potential Change of Insurer: Cllr Kemp presented renewal terms of Royal and Sun Alliance, Parish Protect vs Zurich Insurance Group. It was agreed to renew with Parish Protect, 3 year LTU of £186.73 with All Risks cover of assets moved to Band £5K-£10K and Officials Liability Insurance included.
- 7.3. Forthcoming Vacancy of Treasurer: See Item 10.
- 7.4. The following invoices were agreement for payment:

Village Hall Hire (May)	£12.00
MSDC - Parish Election Re-charges	£104.78
MSDC - Litter/Dog Bin Emptying	£108.00
SALC - 2019/20 Subscriptions	£179.32
Allum Electrical Ltd - Defibrillator Installation	£90.00
CAS Ltd – Insurance	£186.73
Parish Clerk's Expenses	£16.98
Mr M Blair – Reimbursement for second SID Battery	£77.54
Mrs M Freeman – Reimbursement for Defibrillator	£1,664.40

8. Planning Matters:

- 8.1. DC/19/03229 – Application for Tree Works at Green Farm, The Green. MSDC raised no objections.
- 8.2. DC/19/03860 – Application for Tree Works at Chatterings, The Green. MSDC raised no objections.

9. Village Green:

- 9.1. Working Parties: No update.
- 9.2. Grimmer Fishing: Local fishermen reported of spotting an otter visting The Grimmer, resulting in 3 large Carp being killed. Weed growth has also increased and Environmental Agency consulted. Advice received on removal of vegetation. It was proposed to plan management of the weed, with possible consideration to be given to ban fishing. Cllr Knights to obtain legal position.

10. Parish Clerk/RFO Vacancy: Applications have been received for position, with interviews to be confirmed.

11. Matters for next Agenda and Any Other Business: Parish Clerk/RFO Vacancy, Parish Precept, 2020/21 Budget.

12. Next Meeting: 11 November 2019

Meeting closed at 9.15 pm

Signed:
Chair

Date:

Wickham Skeith Parish Council

Chair:	T Thorogood	01449 766757	Parish Councillors:	Kevin Knights	01449 767708
Vice Chair:	Harriet Bowes	01449 766708		Michael Blair	01449 766640
Treasurer:	Barry Kemp	01449 766813		Margarita Freeman	01449 767009
Parish Clerk:	Tara Goodacre	01449 768696		Richard Palmer	07376 142447