



# Wickham Skeith Parish Council

**MINUTES of the PARISH COUNCIL MEETING**  
held **MONDAY, 7 NOVEMBER 2022** at the Village Hall, Wickham Skeith.

Present: Cllrs T Thorogood (Chair), K Knights, R Palmer, J Keable, M Appleby. Clerk: L Rogers. County Cllr Stringer (part of the meeting); District Cllr: R Warboys. Also present: 1 member of the public.

- 1.07/11/22: Apologies received from Cllr T Rowe
- 2.07/11/22: a). To receive members' Declarations of Interest on Agenda items. None received. b). To consider requests for dispensations. None received.
- 3.07/11/22: The minutes of the meeting of the Council held on 5<sup>th</sup> September 2022 were approved.
- 4.07/11/22: Village Forum. It was reported that a resident raised the possibility of extending the village hall kitchen
- 5.07/11/22: To receive reports from County and District Councillors, Police, Parish Clerk and Parish Councillors.
  - 5.1 07/11/22: SCC: Cllr Stringer's report was received. A copy is available on the parish council website, along with these minutes. Cllr Stringer clarified that the cost-of-living leaflets were mostly digital with some circulated to libraries and other public outlets.
  - 5.2 07/11/22: MSDC: Cllr Warboys' report was received. A copy is available on the Council's website, along with these minutes.
  - 5.3 and 5.4 07/11/22: Parish Clerk's report (including Police report). There was no Clerk report, The Police website shows no incidents reported in Wickham Skeith up to August 2022
  - 5.5 07/03/22: Parish Councillors, including:
    - 5.5.1 07/11/22: Community Speed Watch. Automatic Number Plate Recognition (ANPR) to come to the village in January 2023. Cllr Appleby to inform the SID team.
    - 5.5.2 07/11/22: General Data Protection Regulation. Nothing to report.
    - 5.5.3 07/11/22: Community Emergency Plan. No update – waiting on the Clerk to arrange the plan review.
    - 5.5.4 07/11/22: Defibrillator. Nothing to report
- 6 07/11/22: Correspondence Received. A summary of the correspondence received is available as part of the Clerk's report on the Council website. Main points considered: None to be considered
- 7 07/11/22 Finance
  - 7.1. 07/11/22 Asset Register to be updated – disposal of printer. Clerk to check laptop function.
  - 7.2. 07/11/22 Invoices for Approval. insurance, village hall hire, Plusnet paid by direct debit, Internal auditor Hedges-Quinn £125+VAT
  - 7.3. 07/11/22 clerk to update contact details for Precept information with Mid Suffolk District Council
8. 07/11/22: Planning Matters:

Mid Suffolk have received the Parish Council's proposal for the new street name of Dodmans Pightle but have not confirmed acceptance
9. 07/11/22: CIL Spending:

It was agreed to carry out a survey via the newsletter in February to ascertain what residents would like to spend the money on in the village. Results to be discussed at the March meeting in readiness to share at the Annual Parish Meeting in May. Cllr Palmer to design the survey questionnaire

## Wickham Skeith Parish Council

**Chair:** Tim Thorogood 01449 766757  
**Parish Clerk:** Lucinda Rogers 01449 677882  
J Keable 01449 766771  
M Appleby

Kevin Knights 01449 767708  
Tom Rowe 0207 457 8711  
Richard Palmer 07376 142447

10 07/11/22: Working Parties: Village Green and the Grimmer.

The Biodiversity Officer for Mid Suffolk District Council visited the Grimmer with Cllr Appleby and said it was in good condition. He suggested dividing the pond into zones to assist future maintenance: The end by Jacks Barn for fishing, Shop end for amphibians with no fishing, coppice, on rotation, the scrub around the pond, not to let the bullrushes grow any further into the pond etc. Cllr Appleby to draw up a plan of the zones of the pond.

A discussion about moving the two litter bins closer to the road to aid collection took place. Clerk to check email on this matter.

11. 07/11/22: Matters for next agenda.

The budget and Precept for 2023 – 2024. CIL spending and newsletter questionnaire.

12. 07/11/22: Staff Matters

It was **agreed** to appoint Lucinda Rogers as Clerk from 7<sup>th</sup> November on scale point 11. Clerk to organise a contract.

13. 07/11/22: Next Meeting: Monday, 9th January 2023, 7.30pm, in the Village Hall. It was agreed to reduce the number of meetings to five each year and remain as the second Monday of the month

Other meeting dates for 2023: 9<sup>th</sup> January, 13<sup>th</sup> March, 8<sup>th</sup> May, 11<sup>th</sup> September and 13<sup>th</sup> November

Meeting closed at 8.55 pm

Signed: ..... Date: .....  
Chair

### Wickham Skeith Parish Council

**Chair:** Tim Thorogood 01449 766757

**Parish Clerk:** Huw Roberts 0777 180 8677

J Keable 01449 766771

M Appleby

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