



Wickham Skeith Parish Council

MINUTES of the PARISH COUNCIL MEETING
held **MONDAY, 9 JANUARY 2023** at the Village Hall, Wickham Skeith.

Present: Cllrs T Thorogood (Chair), K Knights, R Palmer, J Keable, M Appleby and Cllr T Rowe. Clerk: L Rogers. Also present: 2 members of the public.

1. 09/1/23: There were no apologies.
2. 09/1/23: a). To receive members' Declarations of Interest on Agenda items. None received. b). To consider requests for dispensations. None received.
3. 09/1/23: The minutes of the meeting of the Council held on 7th November 2022 were approved and signed
4. 09/1/23: Village Forum. No issues raised
5. 09/1/23: To receive reports from County and District Councillors, Police, Parish Clerk and Parish Councillors.
 - 5.1 09/1/23: SCC: Cllr Stringer no report.
 - 5.2 09/1/23: MSDC: Cllr Warboys no report.
 - 5.3 and 5.4 09/1/23: Parish Clerk's report (including Police report). There was no Clerk or Police report,
 - 5.5 09/1/23: Parish Councillors, including:
 - 5.5.1 09/1/23: Community Speed Watch. Automatic Number Plate Recognition (ANPR) to come to the village in January 2023. Cllr Appleby to liaise with the SID team.
 - 5.5.2 09/1/23: General Data Protection Regulation. Nothing to report.
 - 5.5.3 09/1/23: Community Emergency Plan. No update – waiting on the Clerk to arrange the plan review.
 - 5.5.4 09/1/23: Defibrillator. Nothing to report
- 6 09/1/23: Correspondence Received. A summary of the correspondence received is available as part of the Clerk's report on the Council website. Main points: None to be considered
- 7 09/1/23 Finance
 - 7.1. 09/1/23 The Clerk's laptop is not fully functional and it was agreed to purchase a new laptop and associated software up to a value of £520. Clerk to liaise with Cllr Keable to arrange
 - 7.2. 09/1/23 Invoices for Approval. insurance, village hall hire £12, Bin emptying £133.67, Clerk's expenses £47.24 and Plusnet £28.87 paid by direct debit. See Finance report appendix
 - 7.3. 09/1/23 It was agreed to set the budget at £4,510.00 for 2023-24
 - 7.4 09/1/23 It was agreed to increase the Precept by 10% from £3,723 (2022-23) to £4035, an increase of £2.67 for band D properties. It was noted that the Council tax Base has decreased by 1.5%. The Chairman and Clerk signed the Precept form.
 - 7.5 09/1/23 The banking mandate has not yet been changed. Cllr Thorogood to contact Barclays.
8. 09/1/23: Planning Matters:

The councillors agreed to the Planning Application for works to tree in a conservation area – DC/22/06365 – Proposal: Fell 2no sycamore and 1 no conifer, 2 sycamores (there are 3 others and these two are being crowded out and it makes this part of the garden dark), 1 conifer probably leylandii but is currently dying. Location: Place Farm, The Green, Wickham Skeith

Mid Suffolk have received the Parish Council's proposal for the new street name of Dodmans Pightle but have not confirmed acceptance Clerk to follow up

9. 09/1/23: CIL Spending:

The councillors agreed the survey wording to ascertain what residents would like to spend the CIL money on in the village. The survey is to be sent to all parishioners via the February newsletter. Completed forms can be returned to the village hall or sent electronically to the Clerk. Results to be discussed at the March meeting in readiness to share at the Annual Parish Meeting in May. Cllr Thorogood has spoken to the family about the concrete bench on the green near Green Farm and they have agreed that it can be replaced with a new bench.

10 07/11/22: Working Parties: Village Green and the Grimmer.

Cllr Appleby has begun to consider zoning the pond to assist future maintenance: The end by Jacks Barn for fishing, Shop end for amphibians with no fishing, coppice, on rotation, the scrub around the pond, not to let the bullrushes grow any further into the pond etc. Cllr Appleby, Cllr Keable and Cllr Knights to meet to draft a plan of pond and tree management on the green. A discussion about moving the two litter bins closer to the road to aid collection took place. Clerk to check email on this matter.

It was agreed for the Clerk to obtain quotes for a tree survey of the trees on the green

11. 07/11/22: Matters for next agenda.

The budget and Precept for 2023 – 2024. CIL spending and newsletter questionnaire.

12. 07/11/22: Staff Matters

Cllr Rowe to send a contract for the Clerk to other councillors for agreement.

13. 07/11/22: Next Meeting: Monday, 13th March 2023 7.30pm

Meeting closed at 8.45 pm

Signed: Date:
Chair