



Wickham Skeith Parish Council

MINUTES of the PARISH COUNCIL MEETING
held **MONDAY, 10 JULY 2023** at the Village Hall, Wickham Skeith.

Present: Cllrs R Palmer (Chair), T Thorogood, J Keable, and M Appleby.

Clerk: L Rogers

Also present: 2 members of the public.

1. 10/7/23 Cllr Palmer was elected as Chairman for this meeting.
2. 10/7/23: Apologies received from Cllr T Rowe
3. 11/7/23: a). To receive members' Declarations of Interest on Agenda items- None received b). To consider requests for dispensations. None received.
4. 10/7/23: CIL Working Group – It was agreed to form a CIL Working Group comprised of three parish councillors – Keable, Appleby and Rowe; one member of the village hall committee and two members of the public.
5. 10/7/23: CIL Working Group Terms of Reference –
 - i. To review the responses received from Wickham Skeith residents to the CIL survey sent out in January 2023
 - ii. To consider the Summary of Residents Responses paper circulated to parish councillors summarising the residents' responses including additional suggestions for CIL projects
 - iii. To determine whether there are any other CIL projects that should be considered
 - iv. To produce a shortlist of projects that the Working Group recommends to the parish council should be funded and undertaken using CIL monies available to the parish council. For each project on such list, a short note to be prepared, such note
 - to include an indicative cost for delivering the project (*based on estimates/quotes)
 - - to include an indicative timeline for delivering the project
 - - where this involves additional/matched funding from another source, indicate that source and the funding needed
 - - to include reasoned basis for recommendation
 - v. To produce a list of CIL projects that are not recommended for funding
 - vi. To report at each Parish Council meeting the progress made in producing the list of recommended projects, it being noted that this is an ongoing process and the notes produced under point 4 above may be submitted individually to different meetings.
 - vii. That CIL Working Group shall consist of 3 parish councillors (one of whom will be appointed Chairperson), one representative of the Village Hall Committee and up to two members of the public. In the event of a tied vote in determining whether to recommend a project for funding, the chairperson will have the casting vote
6. 10/7/23 Timeline for reporting – it was agreed that the CIL Working Group will be an item on each parish council agenda on a rolling basis
7. 10/7/23: Planning - DC/23/02785 Application for Listed Building Consent - Repairs to wall and erect lychgate (following impact by vehicular damage) at The Old Swan House, The Street, Wickham Skeith – it was agreed to make no comment on the application

Planning - DC/23/02982 Proposal: Householder Application - Replacement of 7No. Windows and 2No. Doors with painted wooden frames to painted aluminium frames. Location: Jack's Barn, The Green, Wickham Skeith - it was agreed to make no comment on the application

7.10/7/23: Other Matters – Clerk to check if CIL has been received for the three bungalows next to Bumbledown
Coronation – It was agreed to reimburse Kevin Knights £54.99 for the photograph and to ask permission for it to be displayed at the village hall. There are a few mugs left to sell.
Calendar - should one be made for the coming year

8.10/7/23: First Working Party Meeting: Monday, 21st August 2023 7.30pm at the village hall and next Parish Council meeting Monday 11th September 2023

Meeting closed at 8.00 pm

Signed: Date: