

# Transparency Code

The Transparency Code for Smaller Authorities was issued on the 17 December 2014 and came into force on the 1st April 2015. The code applies to councils with an annual turnover not exceeding £25,000 and is therefore applicable to Wickham Skeith Parish Council. Under the Code, Wickham Skeith Parish Council is required to publish the following information on its website:

## All items of expenditure above £100

Publish details of each individual item of expenditure

All items of expenditure are listed in each set of minutes during a financial year which can be found in [MINUTES](#). A summary of last year's transactions can be found in [SUMMARY](#)

## Annual Governance Statement

Section 1 of the Annual Return with explanations of any negative responses

[ANNUAL RETURN](#)

## End of Year Accounts

Section 2 of the Annual Return, Bank Reconciliation, Explanation of Significant Variances and if applicable an explanation of differences between "Balances carried forward" and "total cash and short term investments"

[ANNUAL RETURN](#)

## Internal Audit Report

Section 4 of the Annual Return with explanations of any negative responses

[ANNUAL RETURN](#)

## List of Councillors Responsibilities

Name of councillor showing committee and function and representation on external local bodies

[ROLES OF COUNCILLORS](#) [COUNCILLORS CONTACT DETAILS](#)

## Location of public land and building assets

Details of all public land and building assets

[ASSET REGISTER](#)

## Minutes, Agendas and papers of formal meetings

Publication of draft minutes from all formal meetings within one month and publication of meeting agendas and associated meeting papers not later than 3 clear days before the meeting to which they relate is taking place.

[MINUTES AGENDA](#)